Please ensure you have been provided our (general privacy notice) for a form collecting personal information. You can also see our (privacy statement) on our website for further details on how we collect, use, share and store personal information.

Specific processing purposes and legal basis, etc: Statistical Research

# (controller) who we are:

Glasgow Life, the operating name of Culture and Sport Glasgow, is the controller of personal information collected by us that is necessary for our processing purposes. See **contact us** for details of our data protection officer.



# Specific (purposes) why do we need your personal information and what do we do with it?

Glasgow Life undertakes significant amounts of research internally where we analyse the data we hold in order to measure our performance (and/or the performance of our contractors or partner organisations). We also allow external organisations and academic researchers' access to information to allow them to undertake research. In each case we carefully assess the request to access our data and assess the request against our **Information Use and Privacy Policy**. If access is granted we ensure that agreements are put in place with the researchers covering security and use of the information, and we only pass the minimum information to allow the research to be carried out. This generally means we will not disclose personal identifiers such as name or address, but in many cases there is still sufficient information to create the possibility that someone could be identified from the data released. We therefore approach the release of this information as though the information contained personal identifiers and put safeguards around the disclosure appropriate to the release of personal data.

Some of the research we are undertaking or involved in requires active participation. In these cases those involved in the research will have been contacted directly to seek their consent both to involvement in the research and to the exchanges of information associated with the research. People involved in such research are free to withdraw consent at any time without any effect on any other services they are receiving from Glasgow Life.

However much research is population-based and seeking consent would fatally undermine the research methodology. In these cases we do not seek consent. Details of the research will be publicised on Glasgow Life's website and where possible an express reference to the research will be included in communications issued by Glasgow Life to those affected.



## Specific (sharing) who do we share your information with:

Specifically we may share information with external organisations and academic researchers' with additional safeguards.



## Specific (legal basis) for using your information:

(1) Necessary for the performance of a task carried out in the public interest by Glasgow Life in accordance with Article 89 of the General Data Protection Regulation and section 18 of the Data Protection Act 2018, and is done in terms of powers under section 87 of the Local Government (Scotland) Act 1973; and (2) whenever appropriate, with your consent (you can withdraw at any time).
You have the right to object to Glasgow Life processing your personal data, including objecting to processing for research purposes.

You can see a summary of how **your rights** are implemented for each **legal basis** used at: <u>www.glasgowlife.org.uk/privacy-rights</u>



#### (more information):

You can find more details about how we handle your personal information at: <u>www.glasgowlife.org.uk/privacy</u>. If you need help in another format e.g. large print, braille or\_audio, please ask a member of staff, contact us or visit: <u>www.glasgowlife.org.uk/accessibility</u>



#### (contact us):

You can contact our data protection officer about any data protection matter by post at this address: c/o Data Protection, GCC, City Chambers, George Square, Glasgow G2 1DU, United Kingdom; by email at: <u>dataprotection@glasgow.gov.uk</u>; and by telephone on: 0141 287 1055.